

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - 104

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	In MS Word, Ctrl+S is for _____	Scenarios	Size	Save	Spelling Check	C
2	In MS-Word 2019 _____ Is not a alignment.	Left	Right	Bottom	Justify	C
3	----- means raw type information.	Information	DATA	Program	System	B
4	----- means set of commands given to the computer.	Input	Program	Language	Indications	B
5	----- printer gives color prints output.	Monitor	Xerox	Inkjet	Dot-matrix	C
6	Files or Folders cannot be zipped.	TRUE	FALSE			B
7	----- virus spoils COM and EXE extension files.	File	Data	System	Processor	A
8	we can select page border style using option in _____ tab in MS Word 2019 .	page border tab	page layout tab	Border Tab	alignment tab	B
9	you want to cut some matter to move another place : : : .used.	cut	close	delete	up	A
10	"Smiley face" shape is in the _____ Option of Insert Tab	Shape	Status	Formatting	Standard	A
11	.org domain code is used to show ___ Site	Government	Commercial	Educational	Organizational	D
12	.pptx is the extension of Power Point	TRUE	FALSE			A
13	___ is the short form of Weblog	WB	WL	Blog	None of these	C
14	___ Email Server is developed by Google Company	Hotmail	Yahoo mail	Gmail	None of these	C
15	___ is necessary to connect our Computer with Internet.	Telephone Instrument	Modem	CD drive	Pen Drive	B
16	___ is standard Internet protocol.	IPX	SPX	TCP/IP	ITC	C

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
17	___ Option is available only in MS-Excel Window.	Status Bar	Title Bar	Menu Bar	Formula Bar	D
18	___ Means instruction to perform calculations	Text	Formula	Number	Cell Reference	B
19	___ view is used to adjust or arrange the matter in the slide.	Slide	Slide Show	Outline	Slide Sorter	C
20	___ are Transitions available in MS - Powerpoint	Fade	Push	Wipe	All of these	D
21	___ option is used to see slide show at some particular time interval.	Time	Rehearse Time	Automatic	Watch	B
22	___ view is useful to create a slide	Outline	Normal	Print Layout	None of these	B
23	___ Bar is given at the topmost side of 'opening Screen' in Excel	Status	Title	Access	Tool	B
24	___ means set of different formatting effects.	Style	Font Size	Font Group	Font	A
25	___ options are available under freeze panes in view tab?	freeze panes	freeze top row	freeze first column	All of these	D